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**Supply**

**SPECIAL LOGISTICS SUPPORT  
PROCEDURES**

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This supplement implements and extends guidance of Air Force Manual (AFMAN) 23-110V2PT2CH21, ***Special Logistics Support Procedures***. This supplement describes AFSPC's procedures for use in conjunction with the basic AFMAN. It applies to all AFSPC activities operated or supported by the USAF Standard Base Supply System (SBSS). This supplement does not apply to Air Force Reserve Command and Air National Guard units.

***SUMMARY OF REVISIONS***

Changes references to TRANSTEC to Base Supply and changes the office symbol of HQ AFSPC/LGSW to HQ AFSPC/LCRPW. Adds in the Reformed Supply Support Program (RSSP) and Interim Supply Support (ISS) program procedures. Clarifies that the FB2532 account is for all RPIE, not just for diesel electric units. Eliminates the references to provisioning. Establishes automatic budgeting of funds. Deletes the reference to Major Command Spares Support Lists. Deletes all items pertaining to the 321 Missile Group (Grand Forks AFB, ND).

***Section T– Major Command Special Support Procedures***

**21.122. (Added) Storage of Intercontinental Ballistic Missile (ICBM) Real Property (RP)/Real Property Installed Equipment (RPIE)**

21.122.1. The MAJCOM special supply support procedures outlined are for the central storage of spare parts for Intercontinental Ballistic Missile (ICBM) Real Property (RP)/Real Property Installed Equipment (RPIE), Account FB2532, F. E. Warren AFB WY. This MAJCOM directed project establishes supply spares support for ICBM RP/RPIE, ensuring availability of selected parts through the year 2020 and beyond. Assets maintained within the FB2532 account will not be transferred to the Defense Reutilization and Marketing Office without written approval of AFSPC/CEF and HQ AFSPC/LCRPW. This

project consists of three separate elements. The first element is the ordering, receipt, storage and issuing of replacement parts for repair of RPIE integral to the Minuteman ICBM Weapon System. This purpose of this element is to procure sufficient spare parts (while they can still be obtained) to sustain the missile facilities for the life of the weapon system using SBSS procedures. The second element is the shipment of complete ICBM Diesel Electric Units (DEU) from deactivating missile wings directly to the Supply Manager at F.E. Warren AFB for indefinite courtesy storage. The third and last element is the receipt, storage and issuing of spares and associated components salvaged from deactivating missile wings, as determined and identified on the AFSPC/CEF "Launch Facility and Missile Alert Facility ICBM RPIE Save Lists." This element involves using SBSS procedures upon receipt of these assets at F.E. Warren AFB. Procedures for each of these elements will be addressed separately in the paragraphs that follow.

21.122.1.1. Ordering, Receipt, Storage and Issuing of Replacement Parts for Sustainment and Repair of missile facility RPIE.

21.122.1.1.1. The FB2532 account (System Designator A2) at F. E. Warren AFB will be used for processing all supply transactions in support of missile facility RPIE in order to acquire a life of system stock of parts required to maintain missile system RPIE for the life of the weapon system.

21.122.1.1.2. The initial lay in of stock will be a coordinated effort between AFSPC/Civil Engineering Flight (CEF), HQ AFSPC/LCRPW/LCRPS and the Base Supply Manager.

21.122.1.1.2.1. AFSPC/CEF will identify assets and quantity levels for procurement and storage. The Base Supply funds manager will request funding for support of this program in the amount of one million dollars each year using the annual GSD Budget Estimate Submission (BES) that is normally due to HQ AFMC by the end of June.

21.122.1.1.2.1.1. Requests for procurement of non-stocklisted items will be submitted by HQ AFSPC/CEF to HQ AFSPC/LCRPW using a DD Form 1348-6, **DoD Single Line Item Requisition System Document (Manual - Long Form)** and AF Form 1996, **Adjusted Stock Level**.

21.122.1.1.2.1.2. Requests for establishment of special levels for national stock numbers will be submitted by AFSPC/CEF to HQ AFSPC/LCRPW using an AF Form 1996.

21.122.1.1.2.2. After review and approval of adjusted levels, HQ AFSPC/LCRPW will provide direction to establish life of system stock or minimum adjusted stock levels to Base Supply. HQ AFSPC/LCRPW will provide "XCH" image files and DD Forms 1348-6, as required, to Base Supply for related processing and item ordering actions. HQ AFSPC/LGSW will fax or mail the AF Form 1996 and accompanying documents to base supply for processing and item ordering actions.

21.122.1.1.3. Each Missile Maintenance Squadron and Civil Engineering Squadron requiring ICBM RP/RPIE supply support will establish a PFMR/OCCR account and request an associated off-base organizational code from Base Supply. AFSPC/CEF will be the focal point for the command on which units are authorized users of the FB2532 account. Only authorized and registered organizations will be provided support from the central storage account. Requests for support from non-registered users will be directed to AFSPC/CEF, DSN 692-2948. The registered users will ensure the necessary Operations and Maintenance fund target is loaded to their respective PFMR/OCCR account.

21.122.1.1.4. Requests for assets will be called into the Demand Processing Element, DSN 481-2116 / 3669. The requester will inform the Base Supply representative that the requested asset is managed within the FB2532 account. All issue requests will be processed on a "fill" or "kill" basis. Issue requests for consumable XB3 items will be processed with a demand code "R" and reparable items (XF3) with a demand

code "I" (initial issue). As an option, the customer can establish bench stocks and supply points for mission essential assets.

21.122.1.2. Shipment of Complete ICBM DEUs from Deactivating Minuteman ICBM Missile Wings Directly to the Supply Manager at F.E. Warren AFB for Courtesy Storage.

21.122.1.2.1. HQ AFSPC/CEF will ensure that base maintenance activities properly prepare ICBM DEUs for shipment and storage. DEUs must be cleaned, purged and pickled prior to shipment.

21.122.1.2.2. HQ AFSPC/CEF will ensure that base maintenance activities properly prepare and sign a blue condition tag DD Form 1576-1, **Test Modification Label-Materiel**. The DD Form 1576-1 must be prepared IAW AFMAN 23-110, Vol 1, Part 1, Chap 4, Section A. A qualified technician from the base Power Production Shop will sign this form certifying serviceability. The DD Form 1576-1 must be attached to the inside door of the engine control panel.

21.122.1.2.3. HQ AFSPC/CEF will ensure that 90 CES/CEM maintains custodial responsibility of all ICBM DEU Generators stored in the Base Supply Courtesy Storage area. 90 CES/CEM will ensure all requirements of AFI 23-111, **Management of Government Property in Possession of the Air Force**, are met. Additionally, 90 CES/CEM will ensure that the ICBM DEU Generators are maintained IAW applicable directives while in storage.

21.122.2. Base Supply will produce a monthly report containing the National Stock Numbers (NSN), part number, nomenclature, quantity on hand, unit of issue, warehouse location, special level quantity and demand level. One copy will be forwarded to each registered user, AFSPC/CEF and HQ AFSPC/LCRPW.

21.123. (Added) Initial Spares Management under the Reformed Supply Support Program (RSSP) and the Interim Supply Support (ISS) Program

21.123.1. The purpose of this section is to identify how to process initial spares provided by the ISS contractor into base supply to establish accountability, record initial demand data, and provide an automated audit trail through the Standard Base Supply System (SBSS). Wholesale contractor Inventory Control Point (ICP) initiatives are referenced in Section K, paragraph 21.59.

21.123.1.1. Under ISS, the contractor (ICP) provides initial common and peculiar spares including repairable (ERRC XD2) and consumable items (ERRC XF3 and XB3) to support the turnover of a system or system modification to the operational user. Base Supply requisitions from the contractor ICP, receives and stores the assets in SBSS warehouses. If the user establishes Forward Supply Points (FSP), bench stocks or shop stocks, the items are processed through the SBSS and stocked at the designated locations.

21.123.1.2. A HQ AFSPC developed program is used to load SBSS item records (FIL), Part Number Records (1AA), Adjusted Stock Levels (ASL) (1F3L), and off line requisitions (SPR) for common items. Initial Spares Support Lists (ISSL) are not used. The contractor ICP provides data files to create the SBSS input files and assigns ASL level quantities for the peculiar spares using level directed by code A, AFMC (ALC)/Wholesale ICP.

21.123.1.3. Peculiar items are applicable to only one weapon system or end item, and are managed and supported by the contractor ICP. The contractor ICP catalogs peculiar items and assigns National Stock Numbers (NSN) with budget code O to prevent O&M charges to the user. The contractor ICP manages and determines the quantities for ASLs. Assign issue exception code P to peculiar items to prevent unauthorized issue.

21.123.1.3.1. Base Supply requisitions peculiar items from the contractor ICP using the standard SBSS processes.

21.123.1.3.2. The contractor ICP may establish, reduce or delete ASLs for peculiar consumables assigned ERRRC XB3 after the initial lay in based on the usage data.

21.123.1.4. Common items are applicable to several weapon systems, subsystems, or primary items. A common item has more than one user registered in the Federal Logistics Information Service (FLIS). Initial common items provided by the contractor ICP, cannot be requisitioned in line. The Defense Automated Addressing System (DAAS) automatically processes in line requisitions to the Source of Supply (SOS) identified in FLIS. Use the following process to requisition from the ISS contractor.

21.123.1.4.1. Base Supply processes a program to load FILs, 1AAs, 1F3Ls, off line SPRs and provides SPR information to the contractor ICP.

21.123.1.4.2. Process status code BN to prevent creating Received Not Billed details.

21.123.1.4.3. Contractor ICP processes shipments for the common items using the requisition numbers provided.

21.123.1.4.4. Base Supply receives the common items and processes to stock, FSP, or bench stock when established.

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